

**KEMPSVILLE HIGH SCHOOL  
CONSEQUENCES FOR HONOR CODE OFFENSES  
2019-20**

***"As a student of Kempsville High School, I will practice complete honesty in all school-related matters."***

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD & SUBSEQUENT
<p><b><u>CATEGORY A:</u></b></p> <ol style="list-style-type: none"> <li>1. Copying or sharing daily HOMEWORK/ CLASSWORK</li> <li>2. Failing to properly cite sources</li> </ol>	<ul style="list-style-type: none"> <li>▪ A "0" will be given for the grade – It is at the teacher's discretion to require the student to complete an alternate assignment or assessment.</li> <li>▪ Teacher conference with student; <u>minimum of one day of</u> teacher-assigned detention for student</li> <li>▪ Parental notification</li> <li>▪ Administrative notification by Honor Code Violation Form</li> <li>▪ Creation of an honor code violation file on the student by Assistant Principal</li> <li>▪ Determination by Administrator if this is the first, second, or third offense by the student</li> <li>▪ Notification of honor societies to which student belongs and to the Academy Coordinator, if applicable</li> </ul>	<p>All of first offense consequences PLUS: Administrative referral by Honor Code Violation Form and by discipline referral Behavior Contract Suggested consequence: Administrative Detention Level I</p>	<p>All of first offense consequences PLUS: Administrative referral by Honor Code Violation Form and by discipline referral Suggested consequence: ISS</p> <p>Removal from the Entrepreneurship &amp; Business Academy</p>
OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD & SUBSEQUENT
<p><b><u>CATEGORY B:</u></b></p> <ol style="list-style-type: none"> <li>3. Submitting work from outside sources as one's own</li> <li>4. Having a cheat sheet</li> <li>5. Copying another student's paper or answer(s) for all <u>assignments other than homework</u></li> <li>6. Knowingly allowing another student to copy one's work</li> <li>7. Erasing an incorrect answer on a graded activity and replacing it with the correct answer</li> </ol>	<ul style="list-style-type: none"> <li>▪ A "0" will be given for the grade – It is at the teacher's discretion to require the student to complete an alternate assignment or assessment.</li> <li>▪ Teacher conference with student; <u>minimum of two days of</u> teacher-assigned detention for student</li> <li>▪ Parental notification</li> <li>▪ Administrative notification by Honor Code Violation Form</li> <li>▪ Creation of an honor code violation file on the student</li> <li>▪ Determination by Administrator if this is the</li> </ul>	<p>All of first offense consequences PLUS: Administrative referral by Honor Code Violation Form and by discipline referral Behavior Contract Suggested consequence: ISS</p>	<p>All of first offense consequences PLUS: Administrative referral by Honor Code Violation Form and by discipline referral Suggested consequence: 1-5 days OSS</p> <p>Removal from the Entrepreneurship &amp; Business Academy</p>

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD & SUBSEQUENT
8. Writing an answer for an originally answered question on a graded activity 9. Inserting a missing component from a project or other graded activity 10. Copying or sharing projects 11. Copying or sharing work by computer programs or technology 12. Unauthorized communication before, during or subsequent to an evaluation activity	first, second, or third offense by the student <ul style="list-style-type: none"> <li>▪ Notification of honor societies to which student belongs and to the Academy Coordinator, if applicable</li> </ul>		
OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD & SUBSEQUENT
<b><u>CATEGORY C:</u></b> 13. Theft of a copy or a teacher's answer or solution key to a graded assignment, quiz, test, or exam 14. Violation of AUP (acceptable use policy) guidelines 15. Forgery 16. <u>The verbal or written statement of any untruth</u>	<ul style="list-style-type: none"> <li>▪ A "0" will be given for the grade – It is at the teacher's discretion to require the student to complete an alternate assignment or assessment.</li> <li>▪ Teacher conference with student</li> <li>▪ Parental notification</li> <li>▪ Administrative notification by Honor Code Violation Form</li> <li>▪ Creation of an honor code violation file on the student</li> <li>▪ Determination by Administrator if this is the first, second, or third offense by the student</li> <li>▪ Notification of honor societies to which student belongs and to the Academy Coordinator, if applicable</li> <li>▪ <u>ISS</u></li> </ul>	All of first offense consequences PLUS: Administrative referral by Honor Code Violation Form and by discipline referral Behavior Contract Suggested consequence: 1-5 days OSS	All of first offense consequences PLUS: Administrative referral by Honor Code Violation Form and by discipline referral Suggested consequence: 1-5 days OSS  Removal from the Entrepreneurship & Business Academy

**NOTES:**

- A student's honor code violation file may be expunged from the student's record by the end of the sophomore year if only one offense in Category A occurs within the freshman and sophomore years.
- Honor Code violations are cumulative.